

Thursday, November 14, 2019

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on Thursday, November 14, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 9:30 am.

MINUTES

Present:

Chair:	M. Babchuk	City of Campbell River
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	N. Anderson	Cortes (Area B)
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	A. Adams	City of Campbell River
	W. Cole-Hamilton	City of Courtenay
	M. Davis	Village of Tahsis
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	W. Morin	City of Courtenay
Alt. Directors:	K. Ross	Baynes Sound-Denman/Hornby Islands (Area A)
	B. Ives	Village of Sayward
	C. Evans	City of Campbell River
	A. Bissinger	Town of Comox
	S. Sullivan	Village of Cumberland
	N. Minions	Town of Comox
Staff:	B. Dunlop	Corporate Financial Officer
	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant
	J. Bradley	Executive Manager of Human Resources

Absent:

Directors:	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River

ATTENDANCE:

Directors Adams was not in attendance when the meeting was called to order.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

B. Leigh/J. Abram: THAT Director Babchuk, as Chair of the Strathcona Regional District Board, be appointed as presiding member for the November 14, 2019 Comox Strathcona Waste Management Board meeting.

208

Carried

D. Hillian/D. Frisch: THAT the agenda be approved as presented;

AND FURTHER THAT the request from Amie Baskin to appear as a late delegation regarding her concerns with the siting recommendation for the proposed regional compost facility be accepted.

208

Carried

NOTE: The resolution above received at least two-thirds approval of the members in attendance in accordance with the CVRD Procedure Bylaw No. 1.

IN-CAMERA MEETING:

W. Cole-Hamilton/B. Ives: THAT the board adjourn to an in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public; and

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

ADOPTION OF MINUTES:

M. Davis/C. Evans: THAT the Comox Strathcona Waste Management Board minutes dated September 12, 2019 be adopted.

208

Carried

PETITIONS AND DELEGATIONS:

RECYCLE BC

E. Grieve/D. Frisch: THAT the information presented by Jordan Best, Recycle BC, regarding Recycle BC services, programs and related regulations be received.

Carried

Director Adams joined the meeting at 9:51 am and was present when the vote was taken.

COWICHAN ENERGY ALTERNATIVES SOCIETY (CEA)

E. Grieve/B. Leigh: THAT the information presented by Brian Roberts, Chantelle Carden, Cowichan Energy Alternatives Society, regarding the projects, community benefits and options for the Comox Strathcona Waste Management Service to offset its emissions via the Community Carbon Market be received.

208

Carried

LATE DELEGATION REQUEST - AMIE BASKIN - CONCERNS REGARDING THE RECOMMENDED SITING OF THE REGIONAL COMPOST FACILITY

B. Leigh/A. Adams: THAT the information provided by Amie Baskin regarding her concerns with the siting recommendation for the proposed regional compost facility be received.

209

Carried

The board recessed at 10:44 am and reconvened at 10:54 am.

VARY THE AGENDA:

D. Frisch/J. Abram: THAT the agenda be varied to bring forward item F.5 (Comox Strathcona Waste Management non-Recycle BC Depots Update) next on the agenda.

208

Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT (CSWM) DEPOT UPDATE

A. Adams/C. Evans: THAT the report dated November 7, 2019 regarding the status of the CSWM non-Recycle BC depots and a recommended strategy for moving forward be received.

209

Carried

M. Rutten, General Manager of Engineering Services, presented information regarding the status of the CSWM non-Recycle BC depots and a recommended strategy for moving forward.

A. Adams/C. Evans: THAT staff be directed to submit an application to Recycle BC for a recycling depot at the south end of Campbell River.

209

Carried

A. Adams/J. Abram: THAT the Strathcona Gardens recycling depot be closed effective July 2020 and the Sports Plex recycling depot be closed effective July 2021.

209

Carried NAY: N. Anderson, B.

J. Abram/M. Davis: THAT the matter of the potential conversion of the Quadra Island recycling depot and Oyster River recycling depot to Recycle BC depots be referred to staff for discussion with the Area D (Oyster Bay – Buttle Lake) and Area C (Discovery Islands-Mainland Inlets) directors and a subsequent report.

208

Carried

E. Grieve/D. Frisch: THAT the Courtenay Country Market recycling depot be closed effective July 2020 and the Cannex depot be closed effective July 2021

209

A. Bissinger/D. Frisch: THAT consideration of the motion regarding the proposed phased closure of the Courtenay Country Market recycling depot in 2020 and the Canex recycling depot in 2021 be deferred to the next meeting of Comox Strathcona Waste Management Board in January of 2020.

209

Carried

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES

B. Leigh/A. Hamir: THAT the Comox Strathcona Waste Management Advisory Committee minutes dated October 31, 2019 be received.

208

Carried

COMOX STRATHCONA SOLID WASTE ADVANCED TECHNOLOGY SELECT COMMITTEE

A. Adams/D. Frisch: THAT the minutes of the Comox Strathcona Solid Waste Advanced Technology Select Committee dated September 19, 2019 be received.

208

Carried

Director Abram left the meeting at 11:54 am.

The board was polled on the following motion:

E. Grieve/W. Morin: THAT staff prepare a report regarding the UBQ Materials process of converting organic household waste into bio-based composite materials.

209

Carried

N. Anderson/C. Evans: THAT staff bring forward a report on financial resources required to investigate recommendations made by the Solid Waste Advanced Technology Select Committee.

Carried

Dissenting votes for the above motion were as follows: G. Whalley, M. Davis, B. Leigh, W. Cole-Hamilton, K. Ross, E. Grieve, R. Kerr.

The board recessed at 12:12 pm and reconvened at 12:45 pm.

Directors Leigh was not present when the meeting reconvened.

CAMPBELL RIVER WASTE MANAGEMENT CENTRE - CARBON CREDIT PURCHASE OPTIONS

D. Frisch/B. Ives: THAT the report dated November 7, 2019 providing justification of and options for the purchase of carbon offsets related to emissions from the Campbell River Waste Management Centre be received.

209

Carried

S. Willie, Solid Waste Analyst, provided an overview of the staff report regarding justification of and options for the purchase of carbon offsets related to emissions from the Campbell River Waste Management Centre.

N. Anderson/W. Morin: THAT the Comox Strathcona Waste Management Board direct award the purchase of \$160,000 of carbon credits, which is the equivalent dollar amount to purchasing 48,000 tonnes of CO₂ in the global marketplace, from Cowichan Energy Alternative Society's community carbon marketplace and to that end work toward a project within the Comox Strathcona Waste Management service area.

R. Kerr/C. Evans: THAT the matter regarding the purchase of carbon offsets related to emissions from the Campbell River Waste Management Centre be referred back to staff to prepare a report that includes other options for purchasing carbon offsets.

209

Defeated

The dissenting votes for the above motion were as follows: A. Adams, A. Bissinger, W. Morin, N. Anderson, S. Sullivan, D. Hillian, W. Cole-Hamilton, N. Minions, D. Frisch, A. Hamir, M. Babchuk

Vote taken on main motions as follows:

THAT the Comox Strathcona Waste Management Board direct award the purchase of \$160,000 of carbon credits, which is the equivalent dollar amount to purchasing 48,000 tonnes of CO₂ in the global marketplace, from Cowichan Energy Alternative Society's community carbon marketplace and to work toward a project within the Comox Strathcona Waste Management service area.

209

Carried

NAY: G. Whalley

REGIONAL ORGANICS COMPOST PROJECT - NOVEMBER 2019

C. Evans/A. Hamir: THAT the report dated November 7, 2019 providing a summary of the regional organics

processing facility location, cost and timeline, and recommend final siting and next steps, be received.

209

Carried

A. McGifford, Senior Manager of CSWM Services, presented information regarding regional organics processing facility location, cost and timeline, and recommend final siting and next steps

D. Frisch/A. Hamir: THAT staff continue to work with participating municipalities to develop the indicative design, cost estimates and purchasing documents for the regional organics project based on the regional organics processing facility located at the Campbell River Waste Management Centre – Block J and the regional organics transfer station located at the Comox Valley Waste Management Centre

209

The board was polled on the following motion:

C. Evans/B. Ives: THAT the motion be amended as follows:

- a) Removing the following text: "staff continue to work with participating municipalities to develop the indicative design, cost estimates and purchasing documents for the regional organics project based on" and
- b) inserting the words "shall be" after "facility" and after the word "station".

209

Carried

Vote taken on main motion as amended as follows:

C. Evans/B. Ives: THAT the regional organics processing facility shall be located at the Campbell River Waste Management Centre – Block J and the regional organics transfer station shall be located at the Comox Valley Waste Management Centre.

209

Carried

D. Frisch/A. Adams: THAT staff apply to the New Building Canada Fund grant program for a project scope change based on siting the regional organics facility at Block J and an extension for grant funding beyond March 2020.

209

Carried

SOLID WASTE FEES AND CHARGES BYLAW NO. 170 - AMENDMENT PLAN 2020

D. Frisch/A. Adams: THAT the report dated November 7, 2019 regarding a proposed amendment to Bylaw No. 170 being the "Solid Waste Fees and Charges Bylaw No. 170" to incorporate increases to the tipping fee schedule and changes to the waste category definitions, be received.

209

Carried

A. McGifford provided an overview of the staff report regarding a proposed amendment to Bylaw No. 170 being the "Solid Waste Fees and Charges Bylaw No. 170.

N. Anderson/D. Frisch: THAT Bylaw No. 170, being the “Solid Waste Fees and Charges Bylaw No. 170, 2011,” be updated to repeal and replace schedules A (Scale of Charges for Waste Disposal) and B (Prohibited Waste) and with minor administrative corrections as described in appendix A of this staff report dated November 7, 2019;

AND FINALLY THAT the amended Bylaw No. 170 being the “Solid Waste Fees and Charges Bylaw No. 170, 2011” be given first, second and third reading with adoption planned at the January 2020 Comox Strathcona Waste Management Board meeting.

C. Evans/D. Hillian: THAT the motion be amended by inserting the following words "and with the tipping fee increases being reduced from \$10 to \$5 in 2020" after "November 7, 2019".

209

Defeated

The dissenting votes for the above motion were as follows: A. Adams, A. Bissinger, N. Anderson, S. Sullivan, M. Davis, W. Cole-Hamilton, B. Ives, K. Ross, E. Grieve, R. Kerr, N. Minons, D. Frisch.

Vote taken on main motion as follows:

THAT Bylaw No. 170, being the “Solid Waste Fees and Charges Bylaw No. 170, 2011,” be updated to repeal and replace schedules A (Scale of Charges for Waste Disposal) and B (Prohibited Waste) and with minor administrative corrections as described in appendix A of this staff report dated November 7, 2019;

AND FINALLY THAT the amended Bylaw No. 170 being the “Solid Waste Fees and Charges Bylaw No. 170, 2011” be given first, second and third reading with adoption planned at the January 2020 Comox Strathcona Waste Management Board meeting.

209

Carried *NAY: G. Whalley, C.
Evans, M. Babchuk*

COMOX VALLEY WASTE MANAGEMENT CENTRE – STRATEGIES FOR LEACHATE MANAGEMENT

D. Frisch/A. Adams: THAT the report dated November 5, 2019 regarding a strategy to reduce leachate generation in Cell 1 at the Comox Valley Waste Management Centre be received.

209

Carried

A. Idris, Engineering Analyst, presented information regarding a strategy to reduce leachate generation in Cell 1 at the Comox Valley Waste Management Centre.

The agenda was varied to bring forward item F.9 (Finished Compost Material Utilization – Fireweed Farmstead) on the agenda

FINISHED COMPOST MATERIAL UTILIZATION – FIREWEED FARMSTEAD

A. Adams/C. Evans: THAT the report dated November 5, 2019 regarding the results from the contract arrangement with Fireweed Farmstead, for the supply of compost from the pilot project at the Comox Valley Waste Management Centre be received.

209

Carried

2020-2024 PRELIMINARY FINANCIAL PLAN – CSWM SERVICE – FUNCTION 391

D. Frisch/A. Adams: THAT the report dated November 7, 2019 regarding the preliminary 2020 – 2024 Financial Plan and work plan highlights for the Solid Waste service, function numbers 391 - 393 be received.

209

Carried

A. McGifford, Senior Manager of CSWM Services, presented information regarding preliminary 2020 – 2024 Financial Plan and work plan highlights for the Solid Waste service, function numbers 391 - 393.

N. Anderson/M. Davis: THAT staff bring forward a report in January 2020 regarding a proposed budget allowance in the 2020-2024 Financial Plan for the second phase of the rural organics composting pilot project.

209

Carried

The agenda was varied to consider item F. 11 (Comox Valley Waste Management Centre - Operational Days And Hours) next on the agenda.

Director Kerr left the meeting at 1:55 pm.

COMOX VALLEY WASTE MANAGEMENT CENTRE - OPERATIONAL DAYS AND HOURS

D. Frisch/C. Evans: THAT the report dated November 6, 2019 regarding a proposed amendment to the hours of operation for the Comox Valley Waste Management Centre (CVWMC), be received.

209

Carried

A. McGifford, Senior Manager of CSWM Services, provided an overview of the staff report regarding a proposed amendment to the hours of operation for the Comox Valley Waste Management Centre.

A. Adams/D. Frisch: THAT the Comox Valley Waste Management Centre and Campbell River Waste Management Centre cease operations and be closed to the public on statutory holidays, effective July 1, 2020;

AND FURTHER THAT the normal hours of operation at the Comox Valley Waste Management Centre are from 8:00 am to 5:30 pm daily, effective January 2, 2020.

209

Carried

CSWM PROCUREMENT ANNUAL REPORT

D. Frisch/M. Davis: THAT the report dated November 4, 2019 regarding the Comox Strathcona Waste Management annual procurement report, an update on social procurement and information regarding consultant selection and management be received.

209

Carried

CSWM MANAGEMENT REPORT:

D. Hillian/D. Frisch: THAT the Comox Strathcona Waste Management Board management report dated November 2019 be received.

209

Carried

BYLAWS AND RESOLUTIONS:

E. Grieve/D. Frisch: THAT Bylaw No. 599 being "Solid Waste Fees and Charges Bylaw No. 170, 2011, Amendment No. 12" be given first and second readings concurrently.

209

Carried

D. Frisch/N. Anderson: THAT Bylaw No. 599 being "Solid Waste Fees and Charges Bylaw No. 170, 2011, Amendment No. 12" be given third reading.

209

Carried

NEW BUSINESS:

SPECIAL COMMITTEE ON SOLID WASTE MANAGEMENT

D. Hillian/W. Cole-Hamilton: THAT the correspondence from Co-Chair Babchuk and former Co-Chair Wells dated November 8, 2019 regarding interest amongst some local governments in a province-wide solid waste committee or partnership, coordinated through Union of British Columbia Municipalities be received.

209

Carried

D. Hillian/D. Frisch: THAT the Comox Strathcona Waste Management Board send a letter to the Union of British Columbia Municipalities requesting that it form a special committee on solid waste management that can explore best practices, regulatory changes, funding models, environmental protection and social impacts.

209

Carried

ADJOURN TO IN-CAMERA

The board adjourned to its in-camera session at 2:03 pm.

RISE AND REPORT:

The board rose from its in-camera session at 2:12 pm.

TERMINATION:

D. Frisch/W. Cole-Hamilton: THAT the meeting terminate.

208

Carried

Time: 2:12 pm.

Confirmed this _____ day of _____ 20__:

Michle Babchuk

Chair

Certified Correct:

Jake Martens

Manager of Legislative Services

Recorded By:

Antoinette Baldwin

Recording Secretary